



PROJECT ADMINISTRATION



P M D P

A Project Manager Development Program course.

ABOUT PMDP

PMDP is a collection of five modules, each consisting of approximately 16 hours of instruction, which are broken down into two eight-hour sessions. Courses are highly interactive, with participants engaging in a variety of group and facilitator-led activities designed to sharpen and enhance essential project management skills and increase overall effectiveness as a project manager.

Attendees benefit from a highly-participatory, facilitator-led environment. Accompanying *Tips from the Top* video clips featuring experienced construction professionals add commentary on key industry topics every project manager needs to know.

ABOUT THE PROJECT ADMINISTRATION COURSE

This 16-hour course helps the participant to:

- gain an awareness of how pre-project planning affects the potential success of a project
- understand the different areas of planning for the construction phase of a project
- develop knowledge of LEED ©, environmental issues, and lean construction
- gain a broad awareness of how building codes, permits, reviews, and inspections have impact,
- learn the importance of scheduling, including the importance of purchasing long-lead items
- and more.

WHO SHOULD ATTEND?

This course is designed for early- to mid-career project managers, those with limited project management experience or those that aspire to be in such a role. Attendees should be individuals who are familiar with construction at a project level; people who may or may not have post-high-school education in a construction-related field; individuals with undergraduate degrees in a construction-related field with little or no project experience. Experienced construction specialists who may be considering a career move into project management will also benefit by participating, as will individuals working in companies that have adopted a team-based management structure for their projects.

THE BENEFITS

The objective of the PMDP is to increase the efficiency and effectiveness of construction project managers by providing instruction on the art and science of project management. Participation will better prepare professionals to make the transition from entry-level positions to positions of increasing responsibility as a project manager.

PROGRAM FACILITATOR

The facilitator for this **16-hour course** will be Jamie Scigliano. Since the late 1980's, Jamie has been involved in many facets of the construction industry, with experience in commercial, industrial, and residential projects including over 10 years with the Barton Malow Company. Since 1999, Jamie has been associated with Eastern Michigan University, first as a graduate student, and currently as a full time lecturer in the Construction Management Program. Jamie continues to teach while pursuing consulting and contracting projects outside of the University.

AGC of Michigan * 2323 N. Larch Street, Lansing, MI 48906

517.371.1550 517.371.1131 (fax)

Friday, March 2 and

Friday, March 9 2012

8:00 am - 5:00 pm

EMU Livonia

38777 W. Six Mile Rd.

Suite 400

Livonia, MI 48152

\$285 Member

\$342 CIAP Member

\$399 Non-Member

Registration deadline:

Wednesday, February 22,
2012

Register online via our website
(agcmichigan.org) OR e-mail
vgotts@agcmichigan.org.

Please note:

In order to receive a refund
due to cancelation you must
submit notice via e-mail at
least 48 hours in advance of
the class start time
to: vgotts@agcmichigan.org

No shows will be charged the
entire course fee.

Substitutions are welcomed -
please let us know who will be
attending in your place.